

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

9-8-2010

MINUTES

- A. Meeting called to order by Chairman C. Rusin at 8:05 AM.
- B. Present: Candyce Rusin, Dorothy Jankowski, Lori Asmus, Dr. Teresa Rudolph, Susan Nett
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from August 11, 2010 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. August 2010 Communicable Disease Report distributed and discussed.
 - 2. Convoy of Hope – Update. Two nurses attended the event and gave out Tetanus boosters to 42 adults.
 - 3. Seasonal Influenza Update. The vaccine is expected to arrive 9-9-10. Dates to be set yet for administration. Cost of the vaccine and supplies is \$10 per dose. Several industries in the city have made arrangements to have their employees receive the vaccine which will allow us to meet our grant objective with the state.
 - 4. Consolidated Grant 2011 – Update. The state has not finalized any grant dollars as of today. Information received that the MCH grant will be 7.5% less and that preparedness funding could be 25% less than 2010. The grant nurse has begun looking for other grant sources to help maintain her fulltime position for 2011.
 - 5. MHD Annual Report – 2009—distributed and discussed.
 - 6. Medicaid – Dental Screening Update. The dental hygienist recently learned that dental screenings in the school setting can be billed to Medicaid yielding \$6,000 to \$8,000 in additional revenue. A volunteer will be utilized to assist with the billing process.
 - 7. Department Budget 2011--- S. Nett is in the process of preparing the department budget for 2011. Most line items are expected to remain the same as 2010.
 - 8. Walk to Win Update—the kick-off for the program this year was held at the Timber Rattlers Stadium. None of the board of health members were able to attend.
 - 9. Neenah-Menasha Health Department Merger – Update. S. Nett is in the process of designing a staffing pattern with budget numbers to determine the cost savings.
- E. ACTION ITEMS
 - 1. None

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 8:55 AM made by L. Asmus and seconded by D. Jankowski. Next meeting October 13, 2010.

Submitted by Susan Nett